

FAQ

What does the funding from IEEE PES covers?

Flight Ticket+ Visa up to	Registration Fee	Total Funding Amount
Reg 1 to 7: USD 1200	USD 175	USD 1375
Reg 8: USD 1000	USD 175	USD 1175
Reg 9: USD 1800	USD 175	USD 1975
Reg10: USD 500	USD 175	USD 675

Do I have to complete registration form as well?

Yes, you have to complete the registration: Link:

[https://docs.google.com/forms/d/101pgMEVKZQD8AeRlf8x90Xheuv6yROZRy5kQYKelfmQ/v
iewform?edit_requested=true](https://docs.google.com/forms/d/101pgMEVKZQD8AeRlf8x90Xheuv6yROZRy5kQYKelfmQ/viewform?edit_requested=true)

Don't miss the deadline: 30 June 2016

Please make sure:

- Only register if you confirm that you will be attending (If you register for the congress and did not attend, you will not receive reimbursement of your expenses)
- To renew your IEEE and PES membership if necessary. You are all PES member, but your membership should be active. You will kindly be asked to bring your IEEE membership card to congress.
- To apply visa if necessary. You can have more information ([visa link](#))

How do I apply for reimbursement?

You will be informed about the process. You will be able to receive reimbursement after attending the congress.

Can I apply pre-payment/payment in advance of this funding?

Attending the congress is a requirement for the reimbursement. Pre-payment is not possible

Is it possible to extend the defined budget based on the Region

Extension is **NOT** possible. You will only receive the defined budget based on your regions.

How to get invitation letter for visa?

Please send an email to 2nd.pes.student.congress@gmail.com

Whom should I approach about the questions regarding the congress

The congress chair, Dr Md Pauzi, 2nd.pes.student.congress@gmail.com

Whom should I approach about the questions regarding the funding

Please send email to zuhaina@ieee.org

Can I transfer my funding right to another PES student chapter volunteer?

If you cannot attend the congress, you can handover this right by introducing another volunteer from your PES chapter to attend this congress on behalf of your chapter. Please inform us before 14th July 2016
(Please send me an email to learn this process and make sure not to complete registration if you will not attend)

What will the registration fee USD 175 covers?

- 4 nights of accommodation- twin sharing, 2 single beds (check in 14th August, check out 18th August)
- Meals

14 th August (check in)	15 th August	16 th August	17 th August	18 th August (check out)
Not provided*	Breakfast, coffee breaks, lunch and dinner at hotel	Breakfast, coffee breaks and lunch at hotel. Congress Gala dinner	Breakfast at hotel. Packed Lunch for technical visit. Dinner not provided*	Breakfast at hotel

*Note: Food court is available near the hotel (at own expense)

- Social Events (Gala, Multicultural Night)